

**SUMMARY REPORT
OF COUNCIL ACTION TAKEN AT THE FEBRUARY 17, 2009, REGULAR MEETING**

This summary is a statement of legal actions taken by the Cottonwood City Council at a regular meeting pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

Council Members Present: Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members James Chapman, Tim Elinski, Duane Kirby, Linda Norman, Terence Pratt.

Mayor Joens called the meeting to order at 6:00 p.m.

PROCLAMATION—RED CROSS MONTH—MARCH 2009

Mayor Joens proclaimed the month of March as Red Cross Month in the city.

PRESENTATION OF THE FOURTH QUARTER EMPLOYEE SAFETY AWARD TO RYAN BIGELOW,
SPORTS COORDINATOR

Mayor Joens presented Mr. Bigelow with a check and certificate for being selected to receive the quarterly safety award.

PRESENTATION OF THE EMPLOYEE OF THE QUARTER AWARD FOR THE FOURTH QUARTER
TO HEZEKIAH ALLEN, SPECIAL EVENTS COORDINATOR

Mayor Joens presented Mr. Allen with a check and certificate for being selected as employee of the quarter.

APPROVAL OF MINUTES—Regular Meeting of February 3, 2009

The Council unanimously approved the minutes as presented.

UNFINISHED BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

ORDINANCE NUMBER 540—AMENDING THE CITY OF COTTONWOOD ZONING ORDINANCE BY
AMENDING SECTION 405. B., DEFINITIONS BY ADDING A NEW DEFINITION FOR SIGN,
WALKING; ADDING A NEW SECTION 405. E. 13., SIGN, WALKING; ADDING A NEW
SUBSECTION J. TO SECTION 405. D. PERMITS; AND AMENDING SECTION 405. E. 10., OFF-
SITE ADVERTISING BY DELETING SECTION 405. E. 10., IN ITS ENTIRETY AND ADDING A NEW
SECTION 405. E. 10.; SECOND & FINAL READING

The Council unanimously approved Ordinance Number 540. This Ordinance amends the city's Zoning Code by adding new regulations pertaining to sign walkers.

Ordinance Number 540 goes into effect on March 19, 2009.

ORDINANCE NUMBER 541--AMENDING THE MUNICIPAL CODE OF THE CITY OF COTTONWOOD, ARIZONA, BY AMENDING CHAPTER 2.96, AIRPORT COMMISSION, OF TITLE 2, ADMINISTRATION AND PERSONNEL; SECOND & FINAL READING

The Council unanimously approved Ordinance Number 541. This Ordinance amends Chapter 2.96, Airport Commission, of the Municipal Code by clarifying that the Commission makes recommendations to the City Council, and reducing the number of Airport Commission members from seven to five.

Ordinance Number 541 goes into effect March 19, 2009.

CONSENT AGENDA--The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

APPROVAL OF AN EASEMENT TO ALLOW ARIZONA PUBLIC SERVICE (APS) TO UPGRADE THE POWER SUPPLY TO THE CITY'S 8/9 WELL FACILITY

The Council unanimously approved easements to allow APS to upgrade the power supply to the city's 8/9 well facility.

APPROVAL OF SUBMITTING A GRANT FOR THE RENOVATION OF THE CITY'S EMERGENCY OPERATIONS CENTER THROUGH THE DEPARTMENT OF HOMELAND SECURITY

The Council unanimously approved the submittal of a grant by the Police Department for the renovation of the city's emergency operations center.

SPECIAL EVENT LIQUOR LICENSE FOR THE COTTONWOOD CHAMBER OF COMMERCE FOR AN EVENT SCHEDULED FOR FEBRUARY 19, 2009

Vice Mayor Pfeifer declared a conflict of interest on this item.

The Council approved the special event liquor license application submitted by the Chamber of Commerce for an event to be held on February 19, 2009, at Country Bank.

NEW BUSINESS--The following items are for Council discussion, consideration, and possible legal action.

AWARD OF BID FOR INSTALLATION OF TEN FIRE HYDRANTS IN THE VERDE VILLAGE WATER SYSTEM AREA

The Council unanimously approved the award of bid for the installation of ten fire hydrants in the Verde Village water system area to Rocky Construction in the amount of \$66,835.

RESOLUTION NUMBER 2425--REIMBURSING THE CITY'S WATER UTILITY FUND FOR THE PURCHASE OF THE FOXWORTH-GALBRAITH BUILDING

The Council unanimously approved Resolution Number 2425 which would reimburse the city's Water Utility Fund if any financing mechanism proceeds were secured at future date following the purchase of the Foxworth-Galbraith building. This building is being purchased to house the city's water utility department.

PAY APPLICATION NUMBER ONE FOR THE RECREATION CENTER PROJECT

The Council unanimously approved Pay Application Number 1 in the amount of \$534,546.00 for the recreation center project.

AGREEMENT FOR PURCHASE OF YAVAPAI COUNTY PROPERTY FOR PARKING LOT IMPROVEMENTS REQUIRED FOR THE CITY'S NEW RECREATION CENTER

The Council unanimously approved the purchase of land from Yavapai County to be used for parking for the recreation center for a total price of \$159,109.

UPDATE ON THE STATUS OF THE CITY'S 2008-09 FISCAL YEAR BUDGET

Finance Director, Rudy Rodriguez, updated the Council on the status of the city's current fiscal year budget. The city had trimmed five percent off its departmental budgets in November of 2008 in an effort to cover a 1.44 million dollar shortfall. The city may potentially have to do more cuts, which may include cutting additional programs and staff.

RATIFICATION OF THE APPLICATION SUBMITTED FOR THE ROLF H. JENSEN MEMORIAL PUBLIC EDUCATION GRANT FOR THE PURCHASE OF A KIDDE PORTABLE FIRE EXTINGUISHER TRAINER

The Council unanimously approved ratifying the grant application the Fire Department submitted for the purchase of a portable fire extinguisher trainer.

RESOLUTION NUMBER 2427--APPOINTING A MEMBER TO THE PLANNING & ZONING COMMISSION

The Council unanimously approved Resolution Number 2427, which appoints Raymond Cox a member of the Planning & Zoning Commission.

RESOLUTION NUMBER 2428--APPOINTING A MEMBER TO THE PLANNING & ZONING COMMISSION

The Council unanimously approved Resolution Number 2428, which appoints Patricia Dixon a member of the Planning & Zoning Commission.

RESOLUTION NUMBER 2429--APPOINTING A MEMBER TO THE AIRPORT COMMISSION

The Council unanimously approved Resolution Number 2429, which appoints Michael Casebier a member of the Airport Commission.

REVIEW OF THE CITY'S DRAFT BICYCLE PLAN

The Council unanimously approved the draft bicycle plan for the city and directed staff to proceed with a process for public review and comment.

APPROVAL OF AN ARIZONA DEPARTMENT OF TRANSPORTATION AERONAUTICS GRANT APPLICATION TO COVER 2.5 PERCENT OF THE CITY'S SHARE OF THE ELECTRICAL UPGRADE GRANT FOR THE COTTONWOOD AIRPORT

The Council unanimously approved the Mayor signing grant application documents for an ADOT Aeronautics grant that reduces the city's portion of the electrical upgrade grant it had previously received for the municipal airport.

PROPOSAL FOR THE FORMATION OF A NEW COUNTY (VERDE COUNTY ARIZONA) FROM A PORTION OF YAVAPAI COUNTY

The general consensus of the Council was to review more information for further discussion regarding the formation of a new county.

OBSERVATION OF THE CITY OF COTTONWOOD'S FIFTIETH ANNIVERSARY--NOVEMBER 7, 2010

The Council directed the city manager to form a committee to formulate ideas for celebrating the city's fiftieth anniversary.

CLAIMS & ADJUSTMENTS

The Council unanimously approved paying the claims and adjustments as presented.

ADJOURNMENT

The regular meeting adjourned at 9:54 p.m.